

Order form



Either complete this form (or a photocopy of it) and/or send your official order form to:
Geopacks, Unit 4A, Hatherleigh Industrial Estate, Holsworthy Road, Hatherleigh, Devon EX20 3LP.



You may fax our order form or your official order to us on **0843 2160 448**



Telephone our Customer Service Team now on **0843 2160 456**.
NB if you wish your school to be invoiced, we require a written/faxed/emailed purchase order.

EMAIL: service@geopacks.com www.geopacks.com



GEOPACKS

A MAP MARKETING COMPANY

PRODUCT CODE	DESCRIPTION	QUANTITY	PRICE EACH	TOTAL



POSTAGE & PACKING: **£5.95**

SUB TOTAL:

PLEASE ADD VAT @ 20% (OR AT THE PREVAILING RATE) TO THE SUB TOTAL ABOVE. NB MAPS & BOOKS ARE ZERO RATED FOR VAT:

TOTAL:

CENTRED ON YOUR SCHOOL / JIGSAWS / WORLD TRAVELLER ORDER FORM

This specific part of the order form is only for our **CENTRED ON YOUR SCHOOL** personalised maps, or our **JIGSAW PUZZLES**, or our **WORLD TRAVELLER MAPS**. If you are ordering one, please be sure to list it also on the main form (above).

Please complete the name of your school or message **EXACTLY** as you wish it to appear on the map label.

To order your Jigsaw, please write the first line of your address and your **FULL Postcode** below:

PLEASE CENTRE MY MAP / JIGSAW ON THIS ADDRESS OR ADD THIS PERSONAL MESSAGE TO MY WORLD TRAVELLER MAP:



SCHOOL NAME/ ADDRESS/ MESSAGE

TOWN:

COUNTY:

OS Grid Reference (if known): EASTING NORTHING POSTCODE

(NECESSARY IF YOU WANT YOUR SCHOOL IN THE PRECISE CENTRE OF THE MAP)

NAME Mr/Mrs/Miss/Ms

POSITION

DEPARTMENT

SCHOOL NAME

SCHOOL ADDRESS

POSTCODE

TELEPHONE NUMBER

EMAIL ADDRESS

PLEASE INVOICE ON OFFICIAL ORDER NO.

CHEQUE ENCLOSED FOR £ PLEASE MAKE CHEQUES PAYABLE TO GEOPACKS.

CONDITIONS OF SALE.

1. Most items can be supplied ex-stock within 7 working days. A few items may take longer.
2. Defective goods or those not meeting with your total satisfaction must be returned within 14 days of receipt for exchange or refund. Non-receipt of goods as invoiced must be notified to us within 14 days of invoice date.
3. Invoices can be issued against purchases made by educational institutions where accompanied by written orders and/or order numbers. Credit terms as stated on invoice.
4. Purchases from private individuals or companies should be accompanied by payment. Cheques should be in £ Sterling drawn on a UK bank and made payable to **Geopacks**. VISA & MasterCard are accepted. Credit card users should give the card-billing address and a day-time telephone number as well as a delivery address if appropriate.
5. As part of our commitment to continuous product development, we reserve the right to change product specifications and, if necessary, substitute alternative items of similar character and value. Prices are correct at time of publication, but we reserve the right to alter prices if necessary.
6. All prices where applicable are exclusive of VAT @ 20%. NB. maps and books are zero-rated for VAT purposes.
7. * Your Card Security Code (CV2 number) is the last 3 digits which appear on the back of your MasterCard or Visa card on the signature strip (usually separated by a space from other numbers on the back of your card).

PLEASE CHARGE TO MY

CARD NO: (Credit Card users please see note 4 above)

CARD BILLING ADDRESS: (if different from details on left of this form)

DAYTIME TEL NO:

CARD EXPIRY DATE: / * CV2 No: Mandatory to complete.

SIGNATURE:

Please tick should you not wish to receive promotional material from other companies.

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